

**Granby Sanitation District
Granby, Colorado**

FINANCIAL STATEMENTS

With Independent Auditor's Report

December 31, 2018 and 2017

Granby Sanitation District

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December 31, 2018 and 2017

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Granby Sanitation District
Granby, Colorado

We have audited the accompanying financial statements of Granby Sanitation District (the District) as of and for the years ended December 31, 2018 and 2017 and the related notes to the financial statements as listed in the table of contents

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Granby Sanitation District, as of December 31, 2018 and 2017, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

I

Fiscal Focus Partners, LLC

Other Matters

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 1 through 4 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements as a whole. The supplemental information for the year ended December 31, 2018, as listed in the table of contents, is presented for purposes of additional analysis and legal requirements, and is not a required part of the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Fiscal Focus Partners, LLC

Lakewood, Colorado
February 21, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of Granby Sanitation District's financial performance provides an overall review of the District's financial activities for the year ended December 31, 2018. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should review the information presented here in conjunction with the basic financial statements and the notes to financial statements to enhance their understanding of the District's financial performance.

Financial Highlights

- Assets of the District exceeded its liabilities at the close of the fiscal year by \$11,631,507 (net position). Of this amount, \$5,115,433 (unrestricted net position) may be used to meet the government's ongoing obligations to its citizens and creditors.
- The District's total net position increased \$1,379,009 from the prior fiscal year, primarily due to \$1,328,440 in tap fees (\$403,750) and inclusion fees (\$924,690).
- Operating revenues increased \$18,124 over the prior year.
- Operating expenses increased \$70,774 from the prior year, primarily due to increases in engineering (\$18,900), operating supplies (\$19,506), and salaries (\$18,102).
- Investment income increased \$47,224 (148%) due to a substantial increase in investments resulting from tap and exclusion fee collections.
- Interest expense decreased \$12,183, or 28%.

Overview of the Financial Statements

The Granby Sanitation District basic financial statements included in this report are those of a special-purpose government engaged in a business-type activity, providing wastewater collection and treatment services. The statements are comprised of two components: 1) basic financial statements and 2) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

Basic Financial Statements. The basic financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of the District's assets, liabilities, and deferred outflows and inflows of resources, with the net difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Revenues, Expenses and Changes in Net Position* presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving

MANAGEMENT'S DISCUSSION AND ANALYSIS
(continued)

rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned compensation). The statement reports the District's operating and nonoperating revenue by source along with operating and nonoperating expenses and capital contributions.

The *Statement of Cash Flows* reports the District's cash flows from operating activities, investing, capital and noncapital activities.

The *Notes to the financial statements* provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

A budgetary comparison statement has been provided in the *supplemental information* to demonstrate compliance with the budget.

Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of Granby Sanitation District, assets exceeded liabilities by \$11,631,507 at the close of the most recent fiscal year.

Statement of Net Position

	December 31,		
	2018	2017	2016
Current assets	\$ 5,434,503	\$ 3,952,512	\$ 3,641,665
Capital assets	8,706,887	9,039,386	9,393,067
Total assets	14,141,390	12,991,898	13,034,732
Current liabilities	296,287	285,487	280,490
Long-term obligations	2,213,596	2,453,913	2,688,788
Total liabilities	2,509,883	2,739,400	2,969,278
Net position:			
Net investment in capital assets	6,252,974	6,350,598	6,474,846
Restricted	263,100	250,700	225,300
Unrestricted	5,115,433	3,651,200	3,365,308
Net position	\$ 11,631,507	\$ 10,252,498	\$ 10,065,454

Current assets are primarily composed of cash and investments. The District's unrestricted cash and investments are 17 times the cash needed to meet current liabilities.

**MANAGEMENT'S DISCUSSION AND ANALYSIS
(continued)**

Budgetary Highlights

The District prepares its budget on the modified accrual basis of accounting to recognize the fiscal impact of capital outlay and debt repayment in addition to operations and nonoperating revenue and expenses and contributions. Depreciation is not reflected in the budget since it does not affect funds available. Funds available (current assets less current liabilities, exclusive of the current portion of long-term obligations) increased \$1,476,633 during 2018.

Tap Fee revenue increased as development in the Granby area continued to rise during 2018. Capital expenditures consisted of a building roof and one vehicle.

Capital Assets

The District's net investment in capital assets as of December 31, 2018, 2017, and 2016 was as follows:

Capital Assets

	December 31,		
	2018	2017	2016
Land	\$ 13,188	\$ 13,188	\$ 13,188
Sewer plant	8,781,590	8,781,590	8,781,590
Buildings	5,583,677	5,543,463	5,543,463
Collection and transmission	585,641	585,641	585,641
Operating equipment	676,966	676,966	650,330
Vehicles	228,806	218,806	218,806
Office furniture and equipment	7,539	7,539	7,539
Total capital assets	15,877,407	15,827,193	15,800,557
Accumulated depreciation	(7,170,520)	(6,787,807)	(6,407,489)
Net capital assets	\$ 8,706,887	\$ 9,039,386	\$ 9,393,068

Additional information relating to the District's capital assets activity can be found in Note 4 of this report.

Debt Administration

As of December 31, 2018 the District had debt liabilities of \$2,394,480. This amount is a note payable to the Colorado Water Resources and Power Development Authority.

Additional detail on the District's debt is in Note 5 of this report.

**MANAGEMENT'S DISCUSSION AND ANALYSIS
(continued)**

Economic Factors and Next Year's Budget

- Granby Sanitation District services an area that includes the Town of Granby, areas adjacent to the Town, and the SilverCreek Water and Sanitation District. 2019 service fee revenues are based on an anticipated 3,025 single-family equivalent (SFE) units multiplied by a \$32.00/month/SFE sewer service fee. Approximately 1,237 SFEs are anticipated to be served within the boundaries of Granby Sanitation District, 554 served by SilverCreek Water and Sanitation District, and 1,234 serviced by the Town of Granby (outside of Granby Sanitation District boundaries). On January 1, 2014, sewer service fees increased from \$26.50/sfe/month to \$32.00/sfe/month. Fees have not increased since that date. The District expects to receive \$10,000 from the Town of Granby to reimburse the District for additional administrative and operational costs resulting from the 2004 and 2006 Agreements for Treatment of Sewage between Granby Sanitation District and the Town of Granby. These revenues, in addition to any surplus of sewer service fees minus operating expenses, will be added to the unrestricted operating contingency fund, which is included in the Ending Fund Balance. Likewise, there may be maintenance and repair items that will need to be funded from this unrestricted operating contingency fund and again, the change in this fund will be reflected in the Ending Fund Balance. The unrestricted operating contingency fund will accumulate any surplus from year to year. Plant investment fees and interest earned on the District's investments are added to the District's capital outlay fund.
- The District will make semi-annual debt service payments for the Colorado Water Pollution Control Revolving Funds loan received in 2006 to help pay for the upgrade and expansion of the District's wastewater treatment facilities. These payments are reflected in the 2019 budget.
- The sale of forty-three (43) plant investment fees at \$8,500 each is budgeted for 2019. Effective April 4, 2012, plant investment fees are \$8,500/sfe.

Requests for Information

This financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

District Administrator
Granby Sanitation District
P.O. Box 560
Granby, Colorado 80446-0560

BASIC FINANCIAL STATEMENTS

Granby Sanitation District
STATEMENTS OF NET POSITION
December 31, 2018 and 2017

	2018	2017
ASSETS		
Current assets		
Cash	\$ 60,812	\$ 165,944
Cash - restricted	263,100	250,700
Investments	5,085,088	3,511,787
Accounts receivable - users	3,408	4,180
Accrued interest receivable	574	178
Prepaid expenses	21,521	19,723
Total Current Assets	5,434,503	3,952,512
Capital assets		
Capital assets not being depreciated	13,188	13,188
Capital assets being depreciated, net	8,693,699	9,026,198
Capital assets, net	8,706,887	9,039,386
Total assets	\$ 14,141,390	\$ 12,991,898
LIABILITIES		
Current liabilities		
Accounts payable and other accrued liabilities	24,661	\$ 7,201
Accrued compensated absences	14,893	12,493
Accrued interest payable	16,416	30,918
Current portion of long-term debt	240,317	234,875
Total current liabilities	296,287	285,487
Long-term obligations	2,213,596	2,453,913
Total liabilities	2,509,883	2,739,400
NET POSITION		
Net investment in capital assets	6,252,974	6,350,598
Restricted	263,100	250,700
Unrestricted	5,115,433	3,651,200
Total net position	\$ 11,631,507	\$ 10,252,498

The accompanying Notes to Financial Statements are an integral part of these statements.

Granby Sanitation District
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
Years Ended December 31, 2018 and 2017

	2018	2017
OPERATING REVENUES		
Charges for services	\$ 1,141,004	\$ 1,124,254
Town of Granby	10,000	10,000
Other revenues	18,924	17,550
Total operating revenues	1,169,928	1,151,804
OPERATING EXPENSES		
Utilities	102,952	106,566
Plant operations	509,851	437,858
Depreciation	382,713	380,318
Total operating expenses	995,516	924,742
GROSS PROFIT (LOSS) FROM OPERATIONS	174,412	227,062
GENERAL AND ADMINISTRATIVE EXPENSES	139,652	140,920
OPERATING INCOME (LOSS)	34,760	86,142
NONOPERATING REVENUES (EXPENSES)		
Net investment income	79,052	31,828
Debt service - interest	(31,068)	(43,251)
Amortization of loan premium	6,311	6,311
Debt service - administrative costs	(38,486)	(38,486)
Total nonoperating revenues (expenses)	15,809	(43,598)
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	50,569	42,544
CAPITAL CONTRIBUTIONS		
Tap fees	403,750	144,500
Inclusion fees	924,690	-
	1,328,440	144,500
CHANGE IN NET POSITION	1,379,009	187,044
NET POSITION - beginning of year	10,252,498	10,065,454
NET POSITION - end of year	\$ 11,631,507	\$ 10,252,498

The accompanying Notes to Financial Statements are an integral part of these statements.

Granby Sanitation District
STATEMENTS OF CASH FLOWS
Years Ended December 31, 2018 and 2017

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	\$ 1,170,700	\$ 1,166,648
Payments to suppliers for goods and services	(285,115)	(277,929)
Payments to employees for services	(449,278)	(407,860)
Net cash provided by operating activities	436,307	480,859
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition of fixed assets	(50,214)	(26,636)
Loan principal payments	(228,564)	(223,122)
Interest paid on loan	(45,570)	(45,288)
Administrative costs paid on loan	(38,486)	(38,486)
Tap fees	403,750	144,500
Inclusion fees	924,690	-
Net cash provided (used) by capital and related financing activities	965,606	(189,032)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest earnings received	78,656	31,869
Net cash provided by investing activities	78,656	31,869
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	1,480,569	323,696
CASH AND CASH EQUIVALENTS - beginning of year	3,928,431	3,604,735
CASH AND CASH EQUIVALENTS - end of year	\$ 5,409,000	\$ 3,928,431

(continued)

The accompanying Notes to Financial Statements are an integral part of these statements.

Granby Sanitation District
STATEMENTS OF CASH FLOWS
 (continued)

Years Ended December 31, 2018 and 2017

	2018	2017
RECONCILIATION OF OPERATING (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating income (loss)	\$ 34,760	\$ 86,142
Adjustments to reconcile operating (loss) to net cash provided by operating activities		
Depreciation	382,713	380,318
Change in assets and liabilities:		
(Increase) decrease in:		
Accounts receivable	772	14,845
Prepaid expenses	(1,798)	(2,037)
Increase (decrease) in:		
Accounts payable	17,460	25
Accrued compensated absences	2,400	1,566
Total adjustments	401,547	394,717
Net cash provided by operating activities	\$ 436,307	\$ 480,859

The accompanying Notes to Financial Statements are an integral part of these statements.

Granby Sanitation District

NOTES TO FINANCIAL STATEMENTS

December 31, 2018 and 2017

Note 1 – Definition of reporting entity

The District, a quasi-municipal corporation and political subdivision of the State of Colorado, is governed pursuant to the provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District's service area is located in Grand County, Colorado. The District was established to provide sewage removal and treatment for the users within the District's boundaries.

The District follows the Governmental Accounting Standards Board (GASB) accounting pronouncements which provide guidance for determining which governmental activities, organizations and functions should be included within the financial reporting entity. GASB pronouncements set forth the financial accountability of a governmental organization's elected governing body as the basic criterion for including a possible component governmental organization in a primary government's legal entity. Financial accountability includes, but is not limited to, appointment of a voting majority of the organization's governing body, ability to impose its will on the organization, a potential for the organization to provide specific financial benefits or burdens and fiscal dependency.

The District is not financially accountable for any other organization, nor is the District a component unit of any other primary governmental entity.

Note 2 – Summary of significant accounting policies

The more significant accounting policies of the District are described as follows:

The accounting policies of the District conform to generally accepted accounting principles as applicable to governmental units accounted for as a proprietary enterprise fund. The enterprise fund is used since the District's powers are related to those operated in a manner similar to a private utility system where net income and capital maintenance are appropriate determinations of accountability. The District follows Governmental Accounting Standards Board pronouncements.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Basis of Accounting

The District's financial statements are reported using the accrual basis of accounting. Revenue is recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of related cash flows. Depreciation is computed and recorded as an operating expense. Expenditures for capital assets are shown as increases in assets and payments on loans are recorded as reductions in liabilities. Tap fees, inclusion fees, and contributed assets from developers are recorded as capital contributions when received or collectible.

Granby Sanitation District

NOTES TO FINANCIAL STATEMENTS (continued)

December 31, 2018 and 2017

Operating revenues and expenses

The District distinguishes between operating revenues and expenses from nonoperating items in the Statement of Revenues, Expenses and Changes in Net Position. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the District's purpose of providing sewer services to its customers. Operating revenues consist of charges to customers for service provided. Operating expenses include the cost of service, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses or capital contributions.

Cash equivalents

For purposes of the Statement of Cash Flows, the District considers cash deposits (including certificates of deposit) and highly liquid investments with original maturities of three months or less from the date of acquisition, to be cash equivalents.

Accounts receivable, allowance for doubtful accounts

User fees and tap fees constitute a perpetual lien on or against property served until paid. Such liens may be foreclosed upon as provided by the State of Colorado. Therefore, no provision for uncollectible receivables has been made in the financial statements.

Property Taxes

Service fees and other revenues have been sufficient for funding operations and debt service. Therefore, the District's Board of Directors elected not to certify a mill levy to the Grand County Commissioners for tax collection in 2018 and 2017.

Capital assets

Capital assets include land, buildings, collection system, and equipment and vehicles. Capital assets are defined by the District as those assets with an initial, individual cost of \$5,000 or greater. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation or at the developer's cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable. Interest incurred during the construction phase of capital assets is not included as part of the capitalized value of the assets constructed.

Depreciation expense has been computed using the straight-line method over the following estimated economic useful lives:

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Buildings	20-50 years
Collection system	33 years
Equipment and vehicles	5 to 10 years

Compensated absences

The District has a policy that allows employees to accumulate unused vacation benefits up to a certain maximum hours. Compensated absences are accrued when incurred in the financial statements.

Capital contributions

Sewer lines contributed to the District by developers are recorded as capital contributions and additions to the sewer system when received. Tap fees and inclusions fees are recorded as capital contribution revenue when received.

Debt original issue premium

Loan premiums are deferred and amortized over the life of the loan using the straight-line method.

Budgets

In accordance with the State Budget Law, the District's Board of Directors holds public hearings in the fall each year to approve the budget and appropriate the funds for the ensuing year. The appropriation is at the total fund expenditures level and lapses at year-end. The District's Board of Directors can modify the budget by line item within the total appropriation without notification. The total appropriation can only be modified upon completion of notification and publication requirements.

Note 3 – Cash and investments

Cash and investments are reflected in the December 31, 2018 and 2017 Statements of Net Position as follows:

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Cash	\$ 68,812	\$ 165,944
Cash - restricted	255,100	250,700
Investments	<u>5,085,088</u>	<u>3,511,787</u>
Total cash and investments	<u>\$ 5,409,000</u>	<u>\$ 3,928,431</u>

Cash and investments as of December 31, 2018 and 2017 consist of the following:

	<u>2018</u>	<u>2017</u>
Cash on hand	\$ 200	\$ 200
Deposits with financial institutions	323,712	416,444
Investments	<u>5,085,088</u>	<u>3,511,787</u>
Total cash and investments	<u>\$ 5,409,000</u>	<u>\$ 3,928,431</u>

At December 31, 2018 and 2017, the District's cash deposits had bank balances of \$333,111 and \$452,294, respectively, and carrying balances of \$323,712 and \$416,444, respectively.

Deposits with financial institutions

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. As of December 31, 2018 and 2017, the federal insurance limits were \$250,000. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool for all the uninsured public deposits as a group is to be maintained by another institution or held in trust. The market value of the collateral must be at least 102% of the aggregate uninsured deposits. The State Commissioners for banks and financial services are required by statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools.

Custodial credit risk - deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District has not adopted a deposit policy for custodial credit risk. As of December 31, 2018 and 2017, none of the District's bank balances were exposed to custodial credit risk.

Investments

The District has not adopted a formal investment policy; however, the District follows state statutes regarding investments.

The District primarily limits its investments to local government investments pools, which are believed to have minimal credit risk, minimal interest rate risk and no foreign currency

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

risk. Additionally, the District is not subject to concentration risk disclosure requirements or subject to custodial credit risk for investments that are in the possession of another party.

Colorado revised statutes limit investment maturities to five years or less unless formally approved by the Board of Directors.

Colorado statutes specify investment instruments meeting defined rating and risk criteria in which local governments may invest including the following:

- Obligations of the United States, certain U.S. government agency securities and securities of the World Bank
- General obligation and revenue bonds of U.S. local government entities
- Certain certificates of participation
- Certain securities lending agreements
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements certain reverse repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools

As of December 31, 2018 and 2017, the District had the following investments:

<u>Investment</u>	<u>Maturity</u>	<u>2018</u>	<u>2017</u>
Colorado Surplus Asset Fund Trust (CSAFE)	Weighted average under 60 days	\$ 2,361,790	\$ 1,311,513
Colorado Liquid Asset Trust (Colotrust)	Less than 1 year	2,723,298	2,200,274
Total Investments		<u>\$ 5,085,088</u>	<u>\$ 3,511,787</u>

CSAFE

During 2018 and 2017, the District invested in the Colorado Surplus Asset Fund Trust (CSAFE), which is an investment vehicle established by state statute for local government entities to pool surplus assets. The State Securities Commissioner administers and enforces all State statutes governing the Trust. The trust is similar to a money market fund, with each share valued at \$1.00. CSAFE may invest in U.S. Treasury securities, repurchase agreements collateralized by U.S. Treasury securities, certain money market funds, and highest rated commercial paper. A designated custodial bank serves as custodian for CSAFE's portfolio pursuant to a custodian agreement. The custodian acts as safekeeping agent for CSAFE's investment portfolio and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments owned by CSAFE. CSAFE is rated AAAM by Standard &

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Poor's. CSAFE records its investments at amortized cost and the District records its investment in CSAFE using the amortized cost method. There are no unfunded commitments, the redemption frequency is daily and there is no redemption notice period.

COLOTRUST

The District invests in the Colorado Local Government Liquid Asset Trust (the Trust); an investment vehicle established for local government entities in Colorado to pool surplus funds. The State Securities Commissioner administers and enforces all State statutes governing the Trust. The Trust operates similarly to a money market fund and each share is equal in value to \$1.00. The Trust offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. A designated custodial bank serves as custodian for the Trust's portfolios pursuant to a custodian agreement. The custodian acts as safekeeping agent for the Trust's investment portfolios and provides services as the depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments owned by the Trust. COLOTRUST is rated AAAM by Standard & Poor's. COLOTRUST records its investments at fair value and the District records its investment in COLOTRUST using the net asset value method. There are no unfunded commitments, the redemption frequency is daily and there is no redemption notice period.

Restricted cash and investments

In accordance with the terms of the Colorado Water Resource and Power Development Authority Loan (see Note 5) the District is required to maintain an operating reserve equal to three months of operation and maintenance expenses, excluding depreciation of the sewer system, as set forth in the annual budget for the current fiscal year but in no event greater than \$1,250,000. At December 31, 2018 and 2017, the required operating reserve was \$222,000 and \$214,000, respectively.

The District had restricted cash of \$41,100 and \$36,700, for emergencies as required by Article X, Section 20 of the Constitution of the State of Colorado (see Note 9), as of December 31, 2018 and 2017, respectively.

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Note 4 – Capital assets

Capital asset activity for the year ended December 31, 2018 was as follows:

	Balance at December 31, 2017	Increases	Decreases	Balance at December 31, 2018
Capital assets, not being depreciated				
Land	\$ 13,188	\$ -	\$ -	\$ 13,188
Total capital assets, not being depreciated	13,188	-	-	13,188
Capital assets being depreciated				
Sewer plant	8,781,590	-	-	8,781,590
Buildings	5,543,463	40,214	-	5,583,677
Collection and transmission	585,641	-	-	585,641
Operating equipment	676,966	-	-	676,966
Vehicles	218,806	10,000	-	228,806
Office furniture and equipment	7,539	-	-	7,539
Total capital assets being depreciated	15,814,005	50,214	-	15,864,219
Less accumulated depreciation for				
Sewer plant	1,585,933	188,332	-	1,774,265
Buildings	4,193,918	131,310	-	4,325,228
Collection and transmission	274,119	13,518	-	287,637
Operating equipment	512,010	48,426	-	560,436
Vehicles	214,293	1,127	-	215,420
Office equipment	7,534	-	-	7,534
Total accumulated depreciation	6,787,807	382,713	-	7,170,520
Total capital assets being depreciated, net	9,026,198	(332,499)	-	8,693,699
Capital assets, net	\$ 9,039,386	\$ (332,499)	\$ -	\$ 8,706,887

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Capital asset activity for the year ended December 31, 2017 was as follows:

	Balance at December 31, 2016	Increases	Decreases	Balance at December 31, 2017
Capital assets, not being depreciated				
Land	\$ 13,188	\$ -	\$ -	\$ 13,188
Total capital assets, not being depreciated	<u>13,188</u>	<u>-</u>	<u>-</u>	<u>13,188</u>
Capital assets being depreciated				
Sewer plant	8,781,590	-	-	8,781,590
Buildings	5,543,463	-	-	5,543,463
Collection and transmission	585,641	-	-	585,641
Operating equipment	650,330	26,636	-	676,966
Vehicles	218,806	-	-	218,806
Office furniture and equipment	7,539	-	-	7,539
Total capital assets being depreciated	<u>15,787,369</u>	<u>26,636</u>	<u>-</u>	<u>15,814,005</u>
Less accumulated depreciation for				
Sewer plant	1,404,567	181,366	-	1,585,933
Buildings	4,062,607	131,311	-	4,193,918
Collection and transmission	260,601	13,518	-	274,119
Operating equipment	463,238	48,772	-	512,010
Vehicles	208,942	5,351	-	214,293
Office equipment	7,534	-	-	7,534
Total accumulated depreciation	<u>6,407,489</u>	<u>380,318</u>	<u>-</u>	<u>6,787,807</u>
Total capital assets being depreciated, net	<u>9,379,880</u>	<u>(353,682)</u>	<u>-</u>	<u>9,026,198</u>
Capital assets, net	<u>\$ 9,393,068</u>	<u>\$ (353,682)</u>	<u>\$ -</u>	<u>\$ 9,039,386</u>

Depreciation expense of \$382,713 and \$380,318 for the years ended December 31, 2018 and 2017, respectively, was charged to sewer operations.

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Note 5 – Long term obligations

The following is an analysis of the changes in the District's long-term obligations for the year ended December 31, 2018:

	Balance at December 31, 2017	Additions	Reductions	Balance at December 31, 2018	Due Within One Year
Loan	\$ 2,623,044	\$ -	\$ 228,564	\$ 2,394,480	\$ 234,006
Unamortized premium	65,744	-	6,311	59,433	6,311
	<u>\$ 2,688,788</u>	<u>\$ -</u>	<u>\$ 234,875</u>	<u>\$ 2,453,913</u>	<u>\$ 240,317</u>

The following is an analysis of the changes in the District's long-term obligations for the year ended December 31, 2017:

	Balance at December 31, 2016	Additions	Reductions	Balance at December 31, 2017	Due Within One Year
Loan	\$ 2,846,166	\$ -	\$ 223,122	\$ 2,623,044	\$ 234,875
Unamortized premium	72,055	-	6,311	65,744	6,311
	<u>\$ 2,918,221</u>	<u>\$ -</u>	<u>\$ 229,433</u>	<u>\$ 2,688,788</u>	<u>\$ 241,186</u>

On May 1, 2006, the District entered into a \$4,810,728 loan agreement with the Colorado Water Resource and Power Development Authority (CWRPDA). The loan proceeds were used for sewer treatment plant upgrades. Payments of principal and interest are to be made semi-annually beginning August 1, 2006 through August 1, 2027. CWRPDA refunded its underlying bonds in 2016 and passed refunding credits on to the District in the amount of \$340,444.

Total annual payments of interest and principal vary from \$265,275 to \$317,002. The annual interest rate on this loan varies between .19% and 2.37%. Interest on this loan is subsidized by a federal grant.

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Annual debt service requirements for the loan are anticipated as follows:

Year Ended December 31,	Principal	Interest	Total
2019	\$ 234,006	\$ 38,880	\$ 272,886
2020	239,448	32,091	271,539
2021	244,890	25,200	270,090
2022	250,332	17,936	268,268
2023	261,216	7,980	269,196
2024-2027	1,164,588	1,891	1,166,479
	<u>\$ 2,394,480</u>	<u>\$ 123,978</u>	<u>\$ 2,518,458</u>

Debt authorization

At December 31, 2018, the District had no authorized but unissued indebtedness.

Note 6 – Net position

The District's net position consists of three components – net investment in capital assets, restricted, and unrestricted.

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets. As of December 31, 2018 and 2017, the District had net investment in capital assets calculated as follows:

	2018	2017
Capital assets, net	\$ 8,706,887	\$ 9,039,386
Current portion of outstanding long-term obligations	(240,317)	(234,875)
Noncurrent portion of outstanding long-term obligations	(2,213,596)	(2,453,913)
Net investment in capital assets	<u>\$ 6,252,974</u>	<u>\$ 6,350,598</u>

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Restricted position includes net position that is restricted for use either externally imposed by creditors, grantors, contributors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. The purposes for the restrictions of net position are described in Note 3. As of December 31, 2018 and 2017, the District had restricted net position as follows:

	2018	2017
Loan operating reserve requirement	\$ 222,000	\$ 214,000
Emergency reserves	41,100	36,700
Total restricted	\$ 263,100	\$ 250,700

The District's unrestricted net position as of December 31, 2018 and 2017 was \$5,115,433 and \$3,651,200 respectively.

Note 7 – Retirement commitments

The District provides pension benefits for all of its full-time employees through a defined contribution plan administered by the ICMA Retirement Corporation. The plan is authorized under Internal Revenue Code Section 401. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate from the date of employment. The District requires that both the employee and the District contribute an amount equal to 7.65% of the employee's salary each month, although larger contributions can be made by employees. The contributions for each employee vest immediately.

The District's total gross payroll for employees during 2018 and 2017 was \$289,913 and \$272,496, respectively. The District's contributions were \$21,195 and \$19,769 in 2018 and 2017, respectively; contributions from employees amounted to \$21,195 and \$19,769 in 2018 and 2017, respectively. The plan was fully funded as of December 31, 2018 and 2017.

Note 8 – Risk management

The District is exposed to various risks of losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and natural disasters. The District carries commercial insurance for these risks of loss, including workers compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage during the past three fiscal years.

The District self-insures against worker's compensation claims. The Board of Directors has reserved \$66,000 for future claims.

Granby Sanitation District

**NOTES TO FINANCIAL STATEMENTS
(continued)**

December 31, 2018 and 2017

Note 9 – Tax, spending and debt limitation

Article X, Section 20 of the Colorado constitution, commonly known as the Taxpayer's Bill of Rights (TABOR) contains tax, spending, revenue and debt limitations which apply to the State of Colorado and all local governments.

Enterprises, defined as government-owned businesses authorized to issue revenue bonds and receiving less than 10% of annual revenue in grants from all state and local governments combined, are excluded from the provisions of TABOR. The District's management believes its operations qualifies for this exclusion.

Spending and revenue limits are determined based on the prior year's fiscal year spending as adjusted for allowable increases for inflation and local growth. Fiscal year spending is generally defined as expenditures plus reserve increases with certain exceptions. Revenues in excess of the fiscal year spending limit must be refunded unless retention of such revenue has been approved by the voters.

TABOR requires local governments to establish emergency reserves. These reserves must be at least 3% of fiscal year spending (excluding bonded debt service). Local governments are not allowed to use the emergency reserves to compensate for economic conditions, revenue shortfalls or salary or benefit increases.

The District's management believes it is in compliance with the provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of the provisions, including the interpretation of how to calculate fiscal year spending limits and qualification as an Enterprise will require judicial interpretation.

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SUPPLEMENTAL INFORMATION

Granby Sanitation District
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUNDS AVAILABLE - BUDGET AND ACTUAL (BUDGETARY BASIS)
Year Ended December 31, 2018

	Original and Final Budgeted Amounts	Actual Amounts	Variance Favorable (Unfavorable)
REVENUES			
Sewer service charges	\$ 1,128,288	\$ 1,141,004	\$ 12,716
Sewer tap fees	42,500	403,750	361,250
Inclusion fees	-	924,690	924,690
Other revenues	1,000	9,260	8,260
Town of Granby	10,000	10,000	-
Animal shelter rent	9,664	9,664	-
Net investment income	27,741	79,052	51,311
Total Revenues	<u>1,219,193</u>	<u>2,577,420</u>	<u>1,358,227</u>
EXPENDITURES			
Administration			
Directors' fees	9,600	4,800	4,800
Insurance	31,777	26,731	5,046
Permit fees	6,556	7,962	(1,406)
Office	14,932	13,969	963
Legal	25,000	11,499	13,501
Audit	7,126	6,850	276
Dues	6,000	5,821	179
Election	2,000	52	1,948
Salary	69,734	61,968	7,766
Total Administration	<u>172,725</u>	<u>139,652</u>	<u>33,073</u>
Utilities			
Telephone	3,864	3,814	50
Plant Heat	10,876	10,543	333
Electricity	102,060	86,320	15,740
Trash Removal	2,433	2,275	158
Total Utilities	<u>119,233</u>	<u>102,952</u>	<u>16,281</u>

(continued)

Granby Sanitation District

**SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUNDS AVAILABLE - BUDGET AND ACTUAL (BUDGETARY BASIS)
(continued)**

Year Ended December 31, 2018

	Original and Final Budgeted Amounts	Actual Amounts	Variance Favorable (Unfavorable)
Plant Operations			
Plant maintenance	63,025	31,672	31,353
Collection system	16,515	8,846	7,669
Engineering	10,000	19,400	(9,400)
Salaries	245,407	223,145	22,262
Benefits	175,249	152,500	22,749
Payroll taxes	5,305	4,465	840
Training and travel	7,000	2,896	4,104
Auto and truck	11,141	4,110	7,031
Supplies	52,585	54,687	(2,102)
Compliance lab test	10,105	8,130	1,975
Total Plant Operations	<u>596,332</u>	<u>509,851</u>	<u>86,481</u>
Capital outlay	47,000	50,214	(3,214)
Principal payments on loan	228,564	228,564	-
Debt service - loan interest	45,570	31,068	14,502
Debt service - loan administrative costs	38,486	38,486	-
Contingency and emergency reserve	3,822,187	-	3,822,187
Total Expenditures	<u>5,070,097</u>	<u>1,100,787</u>	<u>3,969,310</u>
EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES	(3,850,904)	1,476,633	5,327,537
BEGINNING FUNDS AVAILABLE	<u>3,850,904</u>	<u>3,590,608</u>	<u>(260,296)</u>
ENDING FUNDS AVAILABLE	<u>\$ -</u>	<u>\$ 5,067,241</u>	<u>\$ 5,067,241</u>

Granby Sanitation District
RECONCILIATION OF ACTUAL (BUDGETARY BASIS) TO STATEMENT
OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
Year Ended December 31, 2018

Revenues (budgetary basis)	<u>\$ 2,577,420</u>
Total revenues per Statement of Revenues, Expenses and Changes in Net Position	<u>2,577,420</u>
Expenditures (budgetary basis)	1,100,787
Depreciation and amortization	376,402
Loan principal payment	(228,564)
Capital outlay	<u>(50,214)</u>
Total expenses per Statement of Revenues, Expenses and Changes in Net Position	<u>1,198,411</u>
Change in net position per Statement of Revenues, Expenses and Changes in Net Position	<u><u>\$ 1,379,009</u></u>